The Wizard of Oz

Dorothy lived in the midst of the great Kansas prairies, with Uncle Henry, who was a farmer, and Aunt Em, who was the farmer's wife. Their house was small, for the lumber to build it had to be carried by wagon many miles.

There was no cellar - except a small hole dug in the ground, called a cyclone cellar, where the family could go in case one of those great whirlwinds arose, mighty enough to crush any building in its path. It was reached by a trap door in the middle of the floor, from which a ladder led down into the small, dark hole.

1. Type the above passage in Times New Roman 12 point. [20 marks]
2. Add the following sentence to the end of the first paragraph: [2 marks]

There were four walls, a floor and a roof, which made one room; and this room contained a rusty looking cookstove, a cupboard for the dishes, a table, three or four chairs, and the beds.

3. Every time the name Kansas appears, make it bold. [2 marks]
4. Make the phrase cyclone cellar italic. [1 mark]
5. Centre the title and change its font to Times New Roman and make it size 18. [2 marks]
6. Enter your name and class in the page footer. [1 mark]
7. Insert the image dorothy.gif between the first and second paragraphs. [2 marks]
8. Save your work on your network directory
9. Check your work and print it.

END OF PART ONE [30 marks]