Assignment 3: Theory

1. Applications

In the table below, state whether each of the following tasks would be done most appropriately with a word-processor, spreadsheet, database, graphics or desktop-publishing program.

Task	Software to be Used
Drawing a diagram of a physics experiment.	
Recording how many calories you consume during a week and making a chart of your intake	
Preparing a budget for a school skiing holiday in France.	
Typing a letter to a pen friend in another school.	
Keeping track of who has borrowed books from the school library.	
Creating a fashion magazine for other members of your class to read.	
Creating a list of the names and mobile numbers of the members of a club and keeping it up to date for everyone to have a copy.	
Drawing a table of results for a science experiment and calculating the totals and averages of each category.	
Storing details of your friends' birthdays and favourite music, food and TV programmes.	
Writing a report on a geography field trip to Sharq.	

[5]